



**Employee and Volunteer
Youth Ministry Application Form ("Approved Adult" Form)**

Date of Application _____

Personal Information

Name		Email		
Address		City	State	Zip
Home Phone	Work Phone	Cell Phone		
Occupation		Employer		

Are you 18 years of age or older? Yes No

How long have you lived at the above address? _____

If less than five years, give previous address(es) and number of years at each over five years.

What leadership/volunteer experience have you had with children/youth? (Be specific; where possible include dates, place and contacts if not at TLC).

Driver's License No.	State
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During the past five years, have you been convicted of or pled guilty or nolo contendere (no contest) with respect to any traffic violation(s)? Yes No

If yes, please describe all such convictions; in addition, describe any conviction for a traffic violation resulting in the suspension of your license, whether or not within the past five years.

Are you CPR certified? Yes No

Do you have any medical training? Yes No If yes, please provide type / level of training.

**NOTE: CONFIDENTIAL INFORMATION - TO BE USED ONLY AS
STATED IN THE TLC CHILD AND YOUTH SAFETY POLICY**



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Personal References: Personal references are required if you are not a Mission Partner of TLC or have been a Mission Partner for less than three years. References must be over 18 years old and not related to you.

Name	Relationship		
Address	City	State	Zip
Email	Phone		

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Criminal History

<p>The following questions are necessary to help ensure a safe and secure environment for our children and for the protection of our volunteers and/or paid staff. All information is held strictly confidential.</p> <p>Please answer these questions, providing an explanation for the circumstances giving rise to any affirmative answer. If you have any concerns regarding the questions, please consult with the Child and Youth Safety Committee</p>
<p>1 - Have you been convicted of or pled guilty or nolo contendere to a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>2 - Have you been convicted of or pled guilty or nolo contendere to a misdemeanor? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>3 - Do you currently use illegal drugs and/or abuse legal drugs or alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>4 - Have you ever been denied participation in supervising children or youth activities in any organization? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Use this space to explain any "yes" answers, referencing the question number.</p>

Certification

I hereby certify that the above information is true and correct to the best of my knowledge, information, and belief. I further certify that I have not been nor am I currently involved in any abuse of a minor, nor have I been found to be the perpetrator with respect to a founded report of child abuse. I further certify that I have not been convicted of any of the offenses listed on the Disqualifying Crimes list, contained in a separate document: "Additional Information for Approved Adult Application"

Initial Here _____

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Clearance and Training Certifications

Three separate clearances are required to comply with the Pennsylvania Child Protective Services Law:

- Pennsylvania Child Abuse History Clearance; \$13 for employees, fees waived for volunteers
• Pennsylvania Criminal Record Check; \$22 for employees, fees waived for volunteers
• Federal Bureau of Investigations (FBI) Criminal Background Check; \$23 (requires fingerprinting).

In addition, TLC requires the successful completion of a PA approved training course for Mandated Reporters.

Certificates for each of these four items will be required for a complete Approved Adult application. More information on obtaining these certificates can be found in a separate document: "Additional Information for Approved Adult Application"

Consent to Reference

I hereby authorize any references or organizations listed in this application to furnish to Temple Lutheran Church any information or opinions they may have regarding my character and fitness for working with children or youth, and release all said references or organizations from liability for damages of whatever kind or nature that might result from releasing such information to TLC.

Initial Here _____

Acknowledgement and Agreement

In furtherance of my application to be allowed to work with children and youth at Temple Lutheran Church I hereby acknowledge that I have received a copy of the TLC Child and Youth Safety Policy and that I have had an opportunity to read the Policy, and that I understand my obligations under the Policy. I understand that any violation of the Policy or misrepresentation of information that I have provided in connection with my application to work with children/youth at TLC may result in termination of my employment or volunteer service with children/youth. Intending to be legally bound, I hereby agree to comply in all respects with this Policy.

Initial Here _____

CYSP Covenant

I accept the responsibility to nurture the Christian faith and well-being of the children and youth of Temple Lutheran Church, and to care for them as Christ cares for me. ("I...will tend the flock of God that is in my charge...willingly, as God would have me do it....." - I Peter 5:2)

Initial Here _____

Applicant's Signature: _____ Date: _____

CHURCH USE ONLY

Received (indicate date of clearance/certificate, not date received):

_____ PA Child Abuse History Clearance _____ FBI Background Check
_____ PA Criminal Record Check OR
_____ Training Certificate _____ Affidavit

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